



Fairbridge College

Student Responsibilities & Rights

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Document Owner	College Principal
Key Stakeholders	Staff and Students
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Supporting Documents (internal)	Child Protection Policy Student Welfare Policy Staff Code of Conduct Disputes and Complaints Policy Behaviour Management Policy
Supporting Documents (external)	
Forms	Student Handout – Student Code of Conduct
Legislative Requirements	Children and Community Services Act 2004 Children and Community Services Amendment (Reporting Sexual Abuse of Children) Act 2008 Criminal Code Act 1913 Criminal Code Amendment Section 204B (Cyber Predators) Bill 2005.
Work Instructions	
Other References that may be applicable to this Policy	

Table of Contents

1	School Vision.....	3
2	Purpose.....	3
3	Student Rights	3
4	Student Responsibilities – Student Code of Conduct	3
	Academic Conduct	4
	Attendance.....	4
	Equity, Respect and Fairness	4
	Use and Care of College Resources	5
	College Reputation.....	5
	Safety and Health	5
5	Staff Rights and Responsibilities.....	5
6	Consequences for breaches.....	6
7	Reporting Breaches	7
8	Induction.....	7
	Student Handout - Student Code of Conduct	8

1 School Vision

Fairbridge College is a community of learners who acquire the knowledge, skills and self-confidence to develop as individuals and members of society.

2 Purpose

Fairbridge College is strongly committed to cultivating an educational environment in which students are able to reach their full potential. In order to do this, the College has a system of behaviour management that clearly outlines the rights and responsibilities of its students, parents and staff.

The purpose of this policy is to set out the minimum standard of conduct to be observed by students attending Fairbridge College. It also aims to establish personal boundaries and clearly delineate appropriate and inappropriate behaviour in relation to staff, other students and other members of the College community.

3 Student Rights

Students at Fairbridge College have the right to:

- feel safe within the school.
- be treated fairly and with respect.
- have their voices heard.
- a learning environment that meets their individual needs.
- be proud of their achievements.

4 Student Responsibilities – Student Code of Conduct

The Code of Conduct sets out Fairbridge College's expectations of students' academic and personal conduct. Students commit to the values of the College and the spirit of this Code of Conduct. They also accept that their conduct reflects on the reputation of the College.

The Code sets expectations for students in the following key areas:

- Academic conduct
- Attendance
- Fairness, Respect and Equality
- Use and Care of College Resources
- College Reputation
- Safety and Health

Academic Conduct

Students are expected to:

- conduct themselves honestly and in agreement with College policies.
- refrain from copying others work or other academic misconduct.
- actively participate in their learning process.
- refrain from behaviour which would interrupt the work of any class or hinder the learning opportunities of other students.
- submit assessment tasks on time or negotiate changes directly with the teacher.
- avoid any action or behaviour that would unfairly advantage or disadvantage either themselves or another student.
- ensure their activities are conducted safely and do not place others at risk of harm.

Attendance

Students are expected to:

- be on time and attend all classes.
- remain at the College during the school day unless otherwise approved.

Equity, Respect and Fairness

Students are expected to:

- treat all College staff, other students, and visitors to the College with courtesy and respect.
- refrain from consuming or distributing alcohol or illicit drugs on College grounds, during a College organised event (e.g. excursions) or otherwise as a representative of the College.
- respect the rights of others to be treated fairly, free from all forms of discrimination, bullying and harassment and abuse, including sexual harassment.
- respect the rights of others to express their views and not engage in behaviour that could be offensive to others.
- refrain from any form of cyber bullying or cyber abuse.
- refrain from sending or sharing violent, inappropriate, offensive or sexually explicit text messages, photos or videos.
- respect the privacy and confidentiality of others by not sharing personal information without their consent.

Use and Care of College Resources

Students are expected to:

- take care with all College resources, such as buildings, equipment and grounds, information and communication technology resources
- refrain from behaviour that causes damage to College property, including graffiti.

College Reputation

Students are expected to:

- show pride in the achievement of themselves and the College.
- uphold the reputation of the College by demonstrating appropriate standard of behaviour at all times, including in transit to and from the College.

Safety and Health

Students are expected to:

- refrain from consuming or distributing alcohol or illicit drugs on College grounds, during a College organised event (e.g. excursions) or otherwise as a representative of the College.
- refrain from being in a classroom, activity area (e.g. oval or gym) or staff areas unless accompanied by a staff member.
- refrain from entering rooms until invited to do so by a member of staff.
- refrain from anything which may endanger the physical or mental health, safety or wellbeing of any person.
- refrain from possessing, storing or using on College premises any weapon, explosive material, dangerous chemicals, biological agents or other dangerous goods.
- refrain from stealing, taking or using without permission any property of any person or being in possession of property which is stolen or taken without permission.

5 Staff Rights and Responsibilities

Students should be aware of their shared responsibility to uphold the rights of the staff. In this regard, staff have the right to:

- expect the co-operation of all students.
- expect that they will be able to work in safe, orderly and co-operative environment.

- expect the support of all school staff in fulfilling their professional duties.
- maintain flexibility in their approach to classroom procedures and organisation within the framework of school policy.

Staff have a responsibility to:

- treat all students fairly and consistently.
- provide an appropriate range of learning strategies to meet all student's needs.
- develop in students an awareness and understanding of school rules.
- follow the agreed policies and procedures of the school regarding student management.
- communicate with parents/guardians/carers on matters relating to the educational development and behaviour of their children.

6 Consequences for breaches

Behaviour inconsistent with the Student Code of Conduct may result in disciplinary action including (but not limited to) making up lost learning time, modified timetable, suspension or cancellation of enrolment. Students should appreciate that serious offences such as assault, theft, wilful damage and other unlawful activities are highly likely to attract an extended suspension or cancellation of enrolment.

For minor breaches of the Code of Conduct students will receive a warning asking them to rectify their behaviour. This warning will include a verbal reminder and parent contact to discuss the breach.

Suspension will occur if there is a consistent pattern of minor breaches of the Code of Conduct. Students should be aware that where a student's conduct **breaks the law**, the matter will be **reported to the Police**, in addition to any action taken by the College for such offence.

In all situations, and in particular regard to managing students' behaviour, the College explicitly forbids child abuse, corporal and degrading punishment.

'Corporal punishment' is defined as:

any punishment in which physical force is used and intended to cause some degree of pain or discomfort, however light; typically involving hitting the child with the hand or with an implement; can also include, for example, forcing the child to stay in an uncomfortable position. It does not include the use of reasonable physical restraint to protect the child or others from harm.

'Degrading punishment' is defined as:

any punishment which is incompatible with respect for human dignity, including corporal punishment and non-physical punishment which belittles, humiliates, denigrates, scapegoats, threatens, scares or ridicules the child.

There are four forms of **child abuse** that are covered by WA law. :

1. Physical abuse occurs when a child is severely and/or persistently hurt or injured by an adult or a child's caregiver.
2. Sexual abuse, in relation to a child, includes sexual behaviour in circumstances where:
 - a. the child is the subject of bribery, coercion, a threat, exploitation or violence;
 - b. the child has less power than another person involved in the behaviour; or
 - c. there is a significant disparity in the developmental function or maturity of the child and another person involved in the behaviour.
3. Emotional abuse includes:
 - a. psychological abuse; and
 - b. being exposed to an act of family and domestic violence.
4. Neglect includes failure by a child's parents to provide, arrange or allow the provision of:
 - a. adequate care for the child; or
 - b. effective medical, therapeutic or remedial treatment for the child.

7 Reporting Breaches

If a student is concerned about the health, safety and well-being of another student they should report this directly to a member of staff. Students are assured that, if reporting breaches to the Code of Conduct, their names will not be made public, unless required by law and they will not suffer any consequences by making a report.

8 Induction

Upon enrolment, students will initially be inducted into the School Code of Conduct at which time they are given the opportunity to ask questions and seek clarification before signing of the Code of Conduct.

Further to this, the Code is regularly reviewed with students during Community Meetings and Teacher Advisory Group as well as during parent meetings, especially those involving discussions of disciplinary actions and on-going behaviour management.

Student Handout - Student Code of Conduct

The aim of this Student Code of Conduct is to ensure that the College is a safe and pleasant place in which learning takes place, that the property and reputation of the College is protected and that students develop self-discipline and consideration for others.

This Code applies to all students regarding the conduct expected of them whilst at school, engaging in school related activities or representing the school.

Student Rights

Students at Fairbridge College have the right to:

- feel safe within the school.
- be treated fairly and with respect.
- have their voices heard.
- a learning environment that meets their individual needs.
- be proud of their achievements.

Student Responsibilities

<i>Academic Conduct</i>	Students will be honest and actively participate in class at all times.
<i>Attendance</i>	Students will be on time to their classes and remain at the College during the school day.
<i>Equity, Respect & Fairness</i>	Students will treat people with respect, without bullying, harassment or abuse.
<i>Care of Resources</i>	Students will take care of all College flora, fauna, buildings and equipment.
<i>College Reputation</i>	Students will show pride in their work as well as the College.
<i>Safety and Health</i>	Students will refrain from anything that endangers the health, safety or wellbeing of others including bringing weapons, drugs or alcohol to school.

Breaching the Code of Conduct

Behaviour inconsistent with the Student Code of Conduct may result in disciplinary action including (but not limited to) making up lost learning time, modified timetable, suspension or cancellation of enrolment. Students should appreciate that serious offences such as assault, theft, wilful damage and other unlawful activities are highly likely to attract an extended suspension or cancellation of enrolment.

Reporting Breaches

If a student is concerned about the health, safety and well-being of another student they should report this directly to a member of staff. Students are assured that, if reporting breaches to the Code of Conduct, their names will not be made public, unless required by law and they will not suffer any consequences by making a report.

Student Signature

Date

Campus Principal (or Delegate) Signature

Date

Student Code of Conduct

The Student Code of Conduct sets out Fairbridge College's expectations of students with respect to their academic and personal conduct.

Attendance

I will be on time to my classes and remain at school during the school day.

Equity Respect and Fairness

I will treat people with respect, without bullying, harassment or abuse.

Academic Conduct

I will be honest and actively participate in class at all times.

Care of Resources

I will take care of all College flora, fauna, buildings and equipment.

College Reputation

I will show pride in my work as well as the College.

Safety, Health and Honesty

I will not do anything that endangers the health, safety and well-being of others.